



# Kids Express Preschool Application For Employment

Date filed \_\_\_\_\_

<b>Please Print</b> Kids Express Preschool does not discriminate based on age, race, sex or national origin.				
Last Name	First Name	Middle Initial	SSN	
			E-mail	
Address	City	State	Zip Code	Phone Number
				Cell Number
Position or Type of Work Applied For				Rate of Pay Expected
Date of Birth				\$ per

## GENERAL INFORMATION

Are you applying for Full Time , Part Time , or Temporary work ?

What days and hours are you available to work? \_\_\_\_\_

On what date are you available to start work? \_\_\_\_\_ Are you willing to work overtime? Yes  No

Are you at least 18 years old? Yes  No

If not, can you provide a valid Work Permit, high school diploma, or equivalent? Yes  No

What languages do you speak, read, or write fluently? \_\_\_\_\_

If hired, can you verify that you have the legal right to work in the United States? Yes  No

How long have you lived at your current address? \_\_\_\_\_

Are you presently on layoff from another job or subject to recall? Yes  No

If so, please explain

Do you have any special skills, training, or experience which may help you qualify for employment? Yes  No

If so, please explain

Do you have any certificates or licenses which may help you qualify for employment? Yes  No

If so, please list

Do any of your relatives work for this church? Yes  No  If so, who?

Have you applied for work at this church before? Yes  No  If so, when?

Have you ever worked for this church before? Yes  No

If so, when?

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses? Yes  No

If so, please explain (NOTE: Conviction will not necessarily disqualify applicant)

How did you find out about this employment opportunity?

## EDUCATIONAL BACKGROUND

Type of School	Name and Address	How Many Years Attended	Graduated	Course or Major and Degree Earned
High School			Yes <input type="checkbox"/> No <input type="checkbox"/>	
College			Yes <input type="checkbox"/> No <input type="checkbox"/>	

Post Graduate			Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Business or Seminary			Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Other					

## CHRISTIAN BACKGROUND

Name of church of which you are now a member: \_\_\_\_\_

How long have you attended here \_\_\_\_\_ How often do you attend \_\_\_\_\_

Pastor's name: \_\_\_\_\_

Churches previously attended: \_\_\_\_\_

Write briefly your Christian testimony.

[Type text]

## EMPLOYMENT EXPERIENCE

Please start with your most recent job and include all periods of employment, self-employment, job-related military service, and volunteer work.

From	Employer's Name/Address/Telephone	Start Pay	Job Title
To Present		Last Pay	Reason for Leaving

Describe the Work You Did

From	Employer's Name/Address/Telephone	Start Pay	Job Title
To		Last Pay	Reason for Leaving

Describe the Work You Did

From	Employer's Name/Address/Telephone	Start Pay	Job Title
To		Last Pay	Reason for Leaving

Describe the Work You Did

From	Employer's Name/Address/Telephone	Start Pay	Job Title
To		Last Pay	Reason for Leaving

Describe the Work You Did

May we contact the employers listed above? Yes  No  If not, please indicate which ones you do not wish us to contact.

## PERSONAL REFERENCES

Please list one Pastoral or Ministry staff person. Please do not list relatives or former employers.

Name and Occupation	Address	Phone Number
1. _____		
2. _____		
3. _____		

## CERTIFICATION AND ACKNOWLEDGMENT

I certify that the information provided herein is true and correct to the best of my knowledge. I understand that, if employed, falsified statements on this Application for Employment form will be considered grounds for termination.

I authorize the church to thoroughly investigate my work experience and any other matters related to my suitability for employment. I further authorize my former employers to disclose to the church any and all information they may have concerning my previous employment. In addition, I hereby release the church, my former employers, and all other persons from any and all claims, demands, or liabilities arising out of, or in any way related to such disclosure.

I acknowledge that, prior to or during my employment, the church may require any legal testing and/or examination, including but not limited to, medical, physical, drug and/or alcohol, psychological, and skill and aptitude.

I also acknowledge that, if employed, both the church and I have the right to terminate the employment relationship at any time, with or without cause or advance notice. This employment at will relationship will remain in affect throughout my employment at the church and may not be modified by any oral or implied agreement.

Applicant's Signature	Date
-----------------------	------

[Type text]